

## MINUTES OF THE BOARD OF DIRECTORS OF SERRANO WATER DISTRICT

The Board of Directors of the Serrano Water District met in a regularly scheduled board meeting on Tuesday, October 25, 2022. The meeting was held at the District Office located at 18021 Lincoln Street, Villa Park, California.

CALL TO ORDER: President Mills called the meeting to order at 8:33 a.m.

### ROLL CALL:

#### BOARD OF DIRECTORS MEMBERS PRESENT:

Greg Mills	President
Brad Reese	Vice President
C.L. "Larry" Pharris, Jr.	Board Member
Frank Bryant	Board Member
Jerry Haight	Board Member

#### BOARD OF DIRECTORS MEMBERS ABSENT:

### STAFF PRESENT:

Jerry Vilander	General Manager
Laura Heflin	Administrative Assistant
Vittorio Roggero	Business Manager
Jeremy Jungreis	Legal Counsel

### GUESTS PRESENT:

Kassie Radermacher, CPA    CliftonLarsonAllen LLP

### PUBLIC COMMENT

President Mills presented Director Pharris with a plaque in his honor for the C.L. "Larry" Pharris Jr Filtration Plant Dedication held on September 23, 2022. President Mills (on behalf of himself, fellow Directors and staff) thanked Director Pharris for his many years of service to the District. Director Pharris thanked the Board of Directors and staff and stated that he was very grateful for the award.

*General Manager Vilander announced that agenda item number 10 was being pulled due to incorrect agendizing language and subject line in memorandum. A Special Board meeting was scheduled for November 14, 2022 at 8:30 a.m. to be held via the Zoom platform.*

### CLIFTONLARSONALLEN LLP AUDIT FYE 2021/2022: KASSIE RADERMACHER, CPA

Following presentation of the District's FYE audit for 2021/2022 by Kassie Radermacher, it was moved (Director Pharris), seconded (Director Haight), and unanimously carried with Director Mills, Bryant, Reese, Haight and Pharris voting yes to adopt the District's audit for FYE 2021/2022. Following discussion, it was agreed that General Manager Vilander will obtain several bids for another outside auditing firm.

### BOARD MINUTES

Consideration of Serrano Water District Board Meeting minutes of the regular board meeting on September 20, 2022; SWDR Annual meeting of September 20, 2022; and Serrano Water District Special Board meeting October 10, 2022. Director Pharris moved that the minutes of the September 20, 2022 (Serrano Water District

and SWD Recreation Annual; and Serrano Water District Special October 10, 2022) meetings be approved as submitted, Director Bryant seconded the motion, and the motion was unanimously carried with Directors Bryant, Mills, Reese, Pharris and Haight voting yes.

#### GENERAL MANAGER REPORT

General Manager Vilander summarized the status of Board Committee and management matters as agendized for the month of September. Highlights included a review of various meetings attended and current issues. General Manager Vilander reported on electrical issues relating to Well #3. General Manager Vilander reported on the status of the cracking study for the dam embankment. Hydraulic models are under review for Smith Reservoir. The employee raffle will take place at the bowling party as it did the prior year. General Manager Vilander reported on his upcoming vacation schedule. Following discussion with the Board of Directors, it was determined that General Manager would research a third-party engineering firm to assist him with the Santiago Reservoir projects. Director Haight stated that the website may require some readjustment on the rate page including the Stage II drought information. Additionally, TBD (to be determined) will be added on the ratepayer sheet. Director Pharris requested that the SCADA page be more legible moving forward.

#### FINANCIAL REPORT

Business Manager Roggero presented the financials for the month of September. It was moved (Director Pharris) seconded (Director Reese), and unanimously carried with Directors Bryant, Reese, Haight, Pharris and Mills voting yes to approve the disbursements in the amount of \$303,215.67. General Manager Vilander remarked that he will be meeting with Director Reese to discuss the phone system.

#### WATER REPORT

General Manager presented the water report for the month of September and noted that he will be purchasing water in November. The report was received and filed.

#### RETROSPECTIVE AUTHORITY TO GENERAL MANAGER TO EXPEND \$51,732.07 FOR SERVICES FROM PAULIS ENGINEERING TO REPAIR AN EMERGENCY MAIN BREAK ON SEPTEMBER 5, 2022 (LABOR DAY)

Following discussion led by General Manager Vilander, it was moved (Director Pharris), seconded (Director Haight), and carried with Directors Pharris, Haight, Reese, Bryant and Mills voting yes to give Retrospective Authority to General Manager to expend \$51,732.07 for Paulis Engineering to repair an emergency main break on September 5, 2022 (Labor Day).

#### CORRESPONDENCE

None.

#### DIRECTORS COMMENTS AND REPORTS

None.

#### ATTORNEY'S REPORT

Attorney Jungreis reported on AB-361. AB-361 is ending the state of emergency effective February 28, 2022 wherein the basis of virtual meetings will be eliminated. SB-1439, effective 1/1/2023, extends the Levine Act and relates to campaign contributions received in excess of \$250. Attorney Jungreis remarked that the Contra Costa Water District has received \$80M in funding for the Los Vaqueros Reservoir and this is something that our lobbyist may want to look into. Attorney Jungreis also reported on prevailing wages and stated that public works contracts should include legal language that addresses prevailing wage.

ADJOURNMENT

The meeting was formally adjourned at 10:45 a.m. The next regularly scheduled meeting is scheduled for November 22, 2022 @ 8:30 a.m. A Special Board meeting will be held on November 14, 2022 @ 8:30 a.m. via the Zoom platform.

Laura Heflin  
Administrative Assistant